



Date: _____

This image shows a full page of blank primary-ruled paper. It features horizontal blue lines spaced evenly down the page. Vertical red lines are positioned on either side, creating margins. The paper is otherwise completely blank, with no handwriting or other markings.

Everybody makes mistakes sometimes. Even the best writers in the world must check their work! Common mistakes include verb tense, subject-verb agreement, punctuation, and spelling.

Remember, even the smallest mistakes on your test might subtract points from your total score! Use this checklist to help make sure you haven't made any mistakes. When you are certain you have checked each thing, tick the boxes.



- ☐ 1. All of my sentences begin with CAPITAL letters and end with the correct punctuation mark ("!", " ").
- ☐ 2. All of my sentences are complete sentences.
- ☐ 3. All of my sentences are put in an order that makes sense to form well-organized paragraphs.
- ☐ 4. Each of my paragraphs has one main topic.
- ☐ 5. I capitalized all the names of people, places, titles and specific things (proper nouns).
- ☐ 6. I used commas to separate words, phrases and clauses correctly.
- ☐ 7. I used apostrophes correctly to form contractions (I'm, don't, it's) or show possession (John's, Jane's).
- ☐ 8. I used speech marks around the direct words of speakers (direct speech).
- ☐ 9. I used a dictionary (or an electronic device) to check my spelling.
- ☐ 10. I used a thesaurus to replace over-used words with synonyms that add more interest to my writing.